



Key Security Form

Worker Name

Worker Address

Worker Contact No

Signature of Worker

Date Keys Received

For House / Flat Keys Belonging To:

Client Name

Client Address

Signature of Client

Date Keys passed To Worker

I acknowledge receipt of the client's keys today and I promise to take good care of the keys and return them promptly when I finish working.

I Further Agree And Accept The Following:

- 1.** I accept that I am not allowed to post the keys direct to the client's address for security reasons.
- 2.** I accept that I am not allowed to write the client's address or telephone number on the keys or on a keyring holding the keys (or on any item near which the keys will be kept) for security reasons.
- 3.** I accept failure to return the keys (or loss of the keys) will make me personally liable for the cost of replacement keys and/or locks.

Signature of Worker Date